



PRINCIPAL: LYNN MAYES



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Date

Dear <Parents Name>

We have noticed a decline in <students name>'s attendance. The school's target is to have at least 96% attendance.

A student with 96% attendance at the end of the school year would miss nearly 8 school days, or 40 lessons. Regular attendance is extremely important; not only is it a legal requirement, but it also has a big impact on attainment, as well as relationships with peers. At this level, students begin to struggle to keep up with the work required.

If there are any particular circumstances that the school may not be aware of which is having an influence on <student name> attending school regularly or if you are concerned about your child's attendance, please do not hesitate to contact the pastoral team in the first instance, Tutor, Pastoral Support Assistant or Head of Year. Below is a list of online support routes that may be able to support you in the meantime;

- **Kooth** <https://www.kooth.com> - offers free confidential online counselling for students and a whole range of other resources .
- **Chat Health** <https://chathealth.nhs.uk> is a secure and confidential text messaging service for young people aged 11-19 across Cambridgeshire and Peterborough who are struggling to cope with issues such emotional health and relationship, and friendship problems. **The number to text is 07480 635 443**
- **SHOUT** www.giveusashout.org SHOUT 85258 is a free, confidential, anonymous text support service. You can text us from wherever you are in the UK. If you are struggling to cope and need to talk, our trained SHOUT volunteers' are here for you, day or night.
- **YOUNG MINDS** is committed to improving children's wellbeing and mental health. Discover information, advice & support for young people affected by mental health. Supporting Parents. Empowering Young People. Improving Mental Health. Support offered regarding, Anger, Bullying, Eating Problems, Self-Harming and sleep problems and suicidal feeling and thoughts. Support for parents on supporting your child with school anxiety and refusal. Further information can be found at <https://youngminds.org.uk/>.
- **EHA** – an Early Help Assessment is available if further support is sought from a family worker or young people's worker within the LA, please contact the school if this is something you would like to consider.



Please find the link to the NHS website, which provides guidance on attendance to school if they are unwell. If their absence is due to a medical reasons please ensure to contact the absence line 01954 284000 by 8:30am to ensure their absence is coded appropriately. If their absence continues then we may contact you asking for further medical information, as stated in our attendance policy.

- [Is my child too ill for school? - NHS \(www.nhs.uk\)](https://www.nhs.uk)

We will continue to monitor <student name>'s attendance and look forward to seeing an improvement.

Yours sincerely



Vanessa Popplewell
Attendance Officer

